

HUMANITARIAN ACTION FUND (HAF)

ANNUAL REPORT 2008/09

Introduction

The Humanitarian Action Fund (HAF) is now in its third year of operation having replaced the Emergency Management and Disaster Relief (EMDR) NGO Funding Window in 2006. The HAF is the funding programme designed to support the international humanitarian work of New Zealand NGOs and is funded from the annual humanitarian allocation of NZAID.

The HAF is jointly managed by a Programme Management Committee (PMC) comprising of four elected NGO representatives and the NZAID development programme manager, civil society – KOHA-PICD/HAF¹. The chair or deputy chair of the NGO Disaster Relief Forum (NDRF)² also sits on the HAF PMC. The PMC is also supported by an independent chair and a HAF administrator.

The PMC wishes to thank Belinda Gorman for her excellent work as the representative of the NDRF on the HAF PMC. Belinda stood down as NDRF representative after her election on to the full PMC and we now welcome Michael Vujnovich, who has taken over from Belinda on behalf of the NDRF.

This annual report for the Humanitarian Action Fund covers the period 1 July 2008 to 30 June 2009. The report provides a summary of the humanitarian work supported through the HAF throughout this reporting period and progress and changes relevant to the HAF during its third year of operation.

Funding Summary 2008/2009

This year the HAF budget rose again to \$5,000,000 compared with \$4,500,000 in 2007/08 and \$4,000,000 in 2006/07. At the start of the 2008/09 financial year, Block Grant Organisations (BGOs) were allocated \$4,146,000 (approximately 83 percent of the total); \$824,000 (approximately 16.5 percent of the total) was allocated for HAF projects undertaken by Individual Grant Organisations (IGOs). A further \$30,000 was allocated towards HAF overheads. IGOs ultimately accessed \$630,000, or approximately 76.5 percent of the funds allocated to them during 2008/09. Therefore, at the end of the financial year \$214,200, including surplus HAF overheads as well as funds left unspent in the IGO budget, were reallocated to BGOs on the basis of the capacity of their existing HAF partners to use these funds.

¹ In 2008/2009 PMC members were Alan Fletcher, Esther Ducai, Robert Choy, Sally Russell, Michael Riach and Belinda Gorman. Mike Bird was NZAID's representative on the PMC. Wren Green was independent chair and Amanda Holdaway was administrator.

² The NDRF is a committee of the New Zealand NGO umbrella group, the Council for International Development. The forum aims to provide a collective civil society voice and a forum for co-operation and shared learning for best practice in international humanitarian assistance for New Zealand NGOs.

BGOs and IGOs undertook a broad range of projects in the Pacific, Asia, Africa and the Middle East. For a full list of the projects funded by HAF in 2008/2009 see the Appendix.

HAF Block Grant Organisations

The following NGOs were granted HAF Block Grants in 2008/09.

NGO	2007/08	2008/09
ADRA	\$450,000.00	\$496,000.00
Caritas	\$484,080.00	\$528,000.00
ChildFund NZ	\$393,461.00	\$490,000.00
Christian World Service	\$445,300.00	\$518,000.00
OXFAM NZ	\$449,824.00	\$541,000.00
Save the Children NZ	\$323,609.00	\$444,000.00
TEAR Fund	\$400,000.00	\$528,000.00
World Vision	\$601,072.00	\$601,000.00

These figures are exclusive of GST on the Admin/AM&E components

HAF Annual Reports and Notifications

The PMC considered 56 annual notifications received from eight BGOs as compared with 46 in the previous financial year. There were also eight AM&E reports.

HAF Survey

At the end of the 2007/08 financial year the PMC circulated a survey to all HAF registered organisations. The anonymous survey sought to identify which areas of the HAF Handbook need clarification and was not intended to be an evaluation or revision of the HAF scheme. The responses received indicated a high degree of satisfaction with the way the HAF is working, though there were some useful indications of areas where wording could be clarified, which were addressed in the revision of the HAF Handbook and forms that was done after the Annual NZAID/NGO meeting.

Changes to Handbook and Forms

Further to discussion at BGO, IGO, Regional and NDRF Meetings, the following HAF Handbook changes were proposed by the PMC for endorsement by the Annual NZAID/NGO Meeting in October 2008:

1. Addition of a reference under the “capacity building” practice note on p11 to the guidelines in the KOHA-PICD Handbook for the involvement of “external consultants”.
2. Deletion of the stipulation, on p25, that at least 50% of HAF funds available to IGOs should be used for emergency relief projects.
3. Clarification, on p37, of the difference between “additional funding” for special HAF rounds for particular humanitarian disasters and “supplementary funding” which may be available to BGOs towards the end of the financial year if there is a balance of HAF funds. Insertion of a sentence to confirm that “additional funding” received through a special round has no bearing on the funding band of an NGO.
4. Changes proposed by the Disability Working Group.

The changes above were endorsed at the meeting and have been incorporated, together with minor changes to wording and changes carried over from the up-date of the KOHA-PICD Handbook and forms, in the revised version of the Handbook and forms posted on the NZAID website. The PMC would encourage all NGOs applying for HAF funding to download a hard copy of the up-dated Handbook if you have not already done so. Please also ensure that you are using the most recent version of the HAF forms. The link to the HAF Handbook is as follows: www.nzaid.govt.nz/what-we-do/humanitarian-action-fund.html

Finalising the Reporting on Dollar for Dollar Subsidies Provided after the Indian Ocean Tsunami

The PMC has been working to chase up the final reports due on projects undertaken with the funding provided by the Government after the Indian Ocean Tsunami of Boxing Day 2004. Amanda and Belinda have done a great job of compiling applications and reports into a comprehensive “Tsunami Archive”. New Zealand NGOs and community organisations played a full part in mobilising funds to overcome the huge humanitarian needs that arose after the Tsunami and the reporting demonstrates the high degree of ownership that New Zealanders felt over the way the funds they helped to raise were put to use. Extracts from this Tsunami Archive have been compiled by Amanda into a Lessons Learnt Report which is being worked through by the NDRF at its regular meetings in order to keep the knowledge generated in the front of our minds.

Information on Workload

The HAF administrator has kept a tally of correspondence, reports and applications received in order to enable the PMC to monitor the volume of work involved in the management of the HAF. The results for the 2008/09 year are as follows:

Meeting	Correspondence	Reports (Including Tsunami Reports)	Applications	Total
July 2008	5	70 (Including AM&E and Financial Reports)	10 (Including BG Applications)	85
September 2008	2	6	3	11
November 2008	3	17	4	24
March 2009	7	11	2	20
May 2009	1	11	2	14
Total	18	115	21	154

The PMC is confident that the HAF is addressing the role it was designed to meet: enabling New Zealand NGOs to mobilise resources quickly in order to respond effectively to humanitarian disasters through their global partnerships. A glance at the list of projects supported in the appendix demonstrates the diversity of support provided through the HAF. Although the budget for the HAF is not set to grow in the new financial year, it will continue to enable New Zealand NGOs to play their part in addressing humanitarian needs as and when they arise.

Mike Bird

On behalf of the HAF PMC

September 2009

APPENDIX: HAF Projects by country 2008/09 (NB – where the amount of the grant is shown, this denotes an IGO project)

AMERICAS

Haiti

Christian World Service

Recapitalisation for Victims of Hurricanes Fay, Gustav, Hanna and Ike, Haiti.

AFRICA

The Democratic Republic of Congo

Christian World Service

Eastern DRC Conflict and Displacement AFDC81 (Revision 2), Democratic Republic of Congo.

Save the Children

North Kivu Child Protection Response, Democratic Republic of Congo.

Ethiopia.

ChildFund

The Food Crisis Response project, Ethiopia.

Kenya.

Caritas

Food Insecurity Emergency Response, Kenya.

ChildFund

Emali Food Security Emergency Response, Kenya.

Mozambique.

Save the Children

Zambezi and Limpopo Valley Disasters Preparedness and Response Project, Mozambique.

Somalia.

TEAR Fund

Integrated Emergency Nutrition, Health and Watsan Program (Buraq), Somaliland.

Sudan.

Caritas

Norwegian Church Aid (NCA) Darfur Programme, Sudan.

Christian World Service

Darfur Norwegian Church Aid Emergency Programme (Formerly DERO), Sudan.

Oxfam

Oxfam Scaling Up Darfur Humanitarian Programme 2009-2010, Sudan.

TEAR Fund

Ed Daein Integrated Emergency Nutrition, Water, Sanitation and Health Project, Sudan.

World Vision

West Equatoria Emergency Seeds and Tools Projects, Sudan.

Zimbabwe

Christian World Service

Food Insecurity – AFZW81, Zimbabwe.

Save the Children

Disease Response – Binga & Nyaminyami, Zimbabwe.

MIDDLE EAST

Palestine

Arena.

Emergency Response in Gaza, Palestine. \$136,250

Caritas

Emergency Appeal for Gaza Strip, Palestine.

Christian World Service

DSPR Gaza Emergency Response, Palestine.

Oxfam

Emergency Response to the Humanitarian Crisis in Gaza, Palestine.

PACIFIC

Fiji

ADRA

2009 Floods Response II, Fiji.

Papua New Guinea

Caritas

Improving Caritas PNG Capacity to Prepare and Respond to Disaster, Papua New Guinea.

Save the Children

Humanitarian Response to High Seas in East Sepik, Papua New Guinea.

World Vision

Community-Based Disaster Risk Management (CBDRM) on Karkar Island, Papua New Guinea.

Regional

Oxfam

Emergency Supply Chain Project, Papua New Guinea and Solomon Islands.

Rotary.

ShelterBox, Oceania \$136,250

Solomon Islands

Oxfam

NW Guadalcanal Response, February 2009, Solomon Islands.

World Vision

Malaita Peace Building Project, Solomon Islands.

Vanuatu

Oxfam

Disaster Preparedness and Cyclone Proof Infrastructure in Vanuatu.

SOUTH ASIA

Bangladesh

ADRA.

Livelihood Recovery for Cyclone Sidr Affected Families in Bangladesh.

Emergency Assistance to Cyclone Aila Affected Communities in Khulna District, Bangladesh.

India

ADRA

Bihar Flood Response 2008, India.

Recovery Project post Bihar Floods, India.

Caritas

Bihar Floods – Emergency Phase Appeal, India.

ChildFund

Child Protection and Child Centred Disaster Risk reduction in Bihar, India.

CBM

Shelter and Sanitation for People with Disabilities and their Families in North Bihar Kosi Flood-Affected area, India. \$136,250

Save the Children

Community Kitchen and Education Support to Bihar Flood Victims, India.

TEAR Fund

Bihar Kosi Flood Relief (Phase 2), India.

Natural Disaster Risk Reduction in Lakhnour, Bihar Project (NDRR), India.

World Vision

Bihar Flood Relief, India.

Nepal

ADRA

Medical Assistance to Flood Affected Population of Sunsari, Nepal.

Support to Flood Victims in Kailali District, Far Western Region, Nepal.

Pakistan

Christian World Service

ACT International Appeal: Balochistan Earthquake Assistance, ASPK82, Pakistan.

Oxfam

Emergency Public Health and Shelter Programme in Conflict Affected Northern Districts of Pakistan.

Assistance to Internally Displaced Persons in Northern Pakistan.

Save the Children

Displaced People Response, Northwest Pakistan.

World Vision

Non-Food Item (NFI) Response to Internally Displaced People (IDP) Crisis, Pakistan.

Sri Lanka

ADRA

Emergency Response for Post-Conflict IDPs in Northern Sri Lanka.

Caritas

War Affected IDPs Emergency and Returnees Programme, Sri Lanka.

War Affected IDPs – Emergency and Recovery, Sri Lanka.

ChildFund

IDP Emergency Response, June 09, Sri Lanka.

Christian World Service

Assistance to Conflict Displaced, Sri Lanka.

Save the Children

IDP Response in Vavuniya, Sri Lanka.

TEAR Fund

Batticaloa North Coastal Dairy Project, Sri Lanka.
Internally Displaced Persons Support Programme, Sri Lanka.

SOUTH EAST ASIA

Laos

UNICEF.

Flood Water and Sanitation Reconstruction, Lao PDR. \$126,765

The Philippines

ADRA

Disaster Response Training & Simulation Exercise, Philippines.

Christian World Service

Emergency Relief Assistance for Typhoon Frank (Fengshen) Victims, Philippines.

Thailand

Caritas

Thai-Burma Consortium Appeal.

Timor Leste

ChildFund

Supporting IDP Children (extension), Timor Leste.